

THE UNIVERSITY OF OKLAHOMA

SCHOOL OF MUSIC

MASTER OF MUSIC

The School of Music offers the Master of Music degree (M.M.) in Performance (Piano, Piano with an emphasis Piano Pedagogy, Organ, Voice, and Wind, Percussion, and String), Choral or Instrumental Conducting, Musicology, Composition, and Music Theory.

DEGREE CODE	Degree Program	DEGREE EMPHASES WHERE APPLICABLE
M705	MASTER OF MUSIC COMPOSITION	
M720	MASTER OF MUSIC MUSICOLOGY	
M724	MASTER OF MUSIC ORGAN	
M735	MASTER OF MUSIC WIND, PERCUSSION, STRING	
M725	MASTER OF MUSIC PIANO	<ul style="list-style-type: none"> • <i>PERFORMANCE EMPHASIS (Q506)</i> • <i>PERFORMANCE AND PEDAGOGY EMPHASIS (Q511)</i>
M730 Q506	MASTER OF MUSIC VOICE	
M710	MASTER OF MUSIC MUSIC THEORY	
M717	MASTER OF MUSIC CHORAL CONDUCTING	
M718	MASTER OF MUSIC INSTRUMENTAL CONDUCTING	<ul style="list-style-type: none"> • <i>WIND EMPHASIS</i> • <i>ORCHESTRAL EMPHASIS</i>

Admission Requirements

To be admitted in full standing to the Graduate College and the School of Music for study leading to the Master of Music degree, the applicant must hold a bachelor's degree in music or music education (or the equivalent) from an accredited college, university, or comparable institution, and present a grade point average of at least 3.0 for the last sixty hours of undergraduate work (A = 4.0). Applicants with a grade point average between 2.75 and 3.0 may qualify for conditional admission, provided they show evidence of potential for success in the program. Graduate music study at the University of Oklahoma focuses on preparing students at intellectual and performance levels commensurate with standards at similar North American comprehensive universities. As such, admission to a particular graduate music program is not a right guaranteed by completing an undergraduate music degree. Rather, admission criteria at OU are designed to insure that students possess academic and performance qualifications adequate to enable them to perform graduate course work, which is, by definition, rigorous, intense, and abstract. Admission to a master's degree assumes the ability to continue foundational courses in music theory and music history along with developmental courses in the student's major field. To complete the application process:

Application Procedure

Applying for admission to a graduate music degree program is a two-step procedure.

STEP ONE is to apply for admission to the university. To receive an *Application for Admission*, contact the university's Office of Admissions at (405) 325-2012 **or** go to the web-site for the university at www.ou.edu and click on the "Quick Link" for Admissions. **Remember that your application to the university with certified transcripts, application fee, and (for international applicants) financial statement must be sent to the Office of Admissions, 1000 Asp Avenue, Norman, OK 73019.**

Once your application to the university is complete, the Graduate College will request from the School of Music a recommendation on your admission to the degree program. That recommendation will be based on our faculty's review and evaluation of the degree-specific application materials. (See Step Two).

STEP TWO in the process is to apply to the School of Music for admission to a particular degree program by providing the following materials and information to the **Graduate Music Office, (500 West Boyd, Room 138, Norman, OK 73019):**

1. A completed APPLICATION FOR ADMISSION TO GRADUATE DEGREE PROGRAM. This form should be available on the School of Music website (<http://music.ou.edu>). If it isn't, contact the School of Music at (405) 325-2081 or oumusic@ou.edu. Remember to mention which degree program you are interested in and what your major instrument or area is.
2. A cover letter in which you address your reasons for pursuing graduate study at the University of Oklahoma
3. Resume or curriculum vita that details your experience in and out of music.
4. Copies of transcripts of all college work (Photocopies are acceptable.)
5. Three current letters of reference from persons qualified to comment on the applicant's academic-musical achievement, teaching and/or professional experience, and potential for success in the degree program.
6. Graduate Record Examination (GRE) scores are not required for admission, but are encouraged.

AND by auditioning for and/or interviewing with and/or supplying additional, degree specific information or materials to the appropriate area faculty as described below:

a. **For Performance Majors Only**

Perform a live 30-minute audition or submit a recent recording of 30 minutes in duration (CD or standard DVD are preferred). Students are strongly urged to perform the audition on campus if possible, especially in the areas of voice and

piano. If a voice applicant absolutely cannot audition in person, a DVD is required. The audition should feature works of contrasting style periods, chosen to demonstrate musicianship and technical proficiency. In the event that the recording is inconclusive, the student may be required to perform a live audition. Performers majoring in voice and piano must present the entire audition from memory. Organ, string, wind, and percussion majors must perform a portion of the audition from memory. Approval of the 30-minute performance will result in admission in full standing to the degree program, provided that all other admission requirements have been met successfully. Music performed on the audition cannot be used later on the degree recital. Ordinarily, a live audition must be completed before an applicant will be considered for an assistantship or financial aid. OU students who graduate within 12 months of their initial admission to a master's program may use their undergraduate senior recital as their principal performance audition. The Graduate Music office must be informed of this intent at least one week before the recital in order to arrange for graduate faculty to be present at the recital to evaluate the performance for admission purposes.

SPECIAL NOTE TO ALL APPLICANTS TO THE MM PIANO PERFORMANCE OR THE MM PERFORMANCE AND PEDAGOGY: Please submit with your application materials a repertoire list that includes works you have rehearsed and/or studied, even if you did not perform them in public recitals so that faculty can ascertain the extent of knowledge and experience with the repertoire.

Applicants to the MM Piano Performance and Pedagogy are encouraged to submit a DVD of their teaching if available.

b. For Conducting Majors Only

- 1) A detailed description of the applicant's current program--ensemble size, ability of performers, rehearsal and performance schedule, repertoire, etc.
- 2) A video recording (VHS or standard DVD) of a recent ensemble performance-and/or rehearsal conducted by the applicant.

SPECIAL NOTE TO ALL CONDUCTING APPLICANTS: The appropriate ensemble director will review your application materials, including your video. If he deems it appropriate, he will contact you to schedule a live, on-campus audition.

c. For Musicology Majors Only

- 1) A double-spaced, typed paper of seven pages or more that illustrates the applicant's best writing and research skills and ability to organize, present, and document a topic of interest.
- 2) An interview with the musicology faculty

d. For Composition Majors Only

- 1) A list of original compositions as well as performances and recordings (if any).
- 2) Scores with accompanying performance recordings (if available) of two recent original works that best illustrate compositional style and skill.
- 3) An interview with the composition faculty

e. For Music Theory Majors Only

- 1) A recent recording or on-campus audition of 5 to 7 minutes in the principal applied music area.
- 2) A double-spaced, typed paper of five pages or more that illustrates the applicant's best writing and research skills and ability to organize, present, and document a topic of interest.
- 3) An interview with the music theory faculty

English Requirements for International Applicants

Information on the ways in which the university's English proficiency requirement may be fulfilled is provided at

<http://admissions.ou.edu/stuabrd.htm#ENGLISHPROFICIENCY>

Application Deadlines

Applicants seeking admission to MM programs in music, *except for piano*, should **complete** their applications by the following deadlines:

	US Citizens	International Students
Fall Semester entry	March 1	March 1
Spring Semester entry	November 1	September 1
Summer Semester entry	March 1	February 1

Piano Performance and Piano Performance and Pedagogy applicants must complete their applications by the following deadlines

	US Citizens	International Students
Fall Semester entry	January 1	January 1
Spring Semesters entry	November 1	September 1
Summer Semester entry	January 1	January 1

Applications that are not complete by these dates have no guarantee of consideration.

Audition

On-campus auditions as part of the application for admission to a Master of Music degree program are arranged by contacting the appropriate applied music faculty. The Graduate Music Office will send faculty contact information to the prospective student after application materials have been received.

Graduate Assistantships

Graduate assistantships are available in specific instructional areas. All students are encouraged to apply for an assistantship as a means of alleviating the costs of academic study. Applications for assistantships must be received in the Graduate Music Office by February 1 for the following fall semester. Appropriate faculty members review all applications and make recommendations for appointments to the Graduate Music Office. Students are notified by April 15 if they have been appointed for the next academic year. The School of Music awards 15-20 new assistantships annually in various areas of instruction. Master's students may hold an assistantship for two years upon the recommendation of the faculty. A third year is permissible only under extreme circumstances. A student desiring a third year must petition the Graduate Studies Committee for an extension.

Students who complete their master's degree at the University of Oklahoma and begin doctoral study may have their assistantship renewed upon the recommendation of the faculty; however, the total number of years a student may serve as a graduate assistant is four years. A fifth year is permissible only under extreme circumstances. A student desiring a fifth year must petition the Graduate Studies Committee for an extension.

ADDITIONAL ENGLISH PROFICIENCY REQUIREMENTS FOR TEACHING ASSISTANTS: Before any International student can be appointed to any Graduate Assistantship entailing contact with undergraduate students, he/she will be required to pass a series of English tests administered by the English Assessment Office. Please be aware that to pass these tests requires spoken and written language skills considerably more advanced than those required for admission to the university.

See the English Assessment Program website at <http://gradweb.ou.edu/EAP/index.htm> for more detailed information.

Preliminary Exams

The academic and musical preparation and abilities of all entering graduate students are assessed by means of written and (in some instances) piano proficiency preliminary examinations. These exams are diagnostic in nature and your Program Advisor will rely on the results of these exams to assist you in planning your program of graduate work. New graduate students are expected to take these exams prior to beginning their first semester of graduate study. Since these exams often identify deficiencies that must be remedied early in your coursework, delaying the exams could mean delaying your graduation by a semester or more. Performance on these examinations does not affect your admission status as a graduate student.

New graduate students are urged to prepare thoroughly for the Preliminary Examinations.

The Written Preliminary Examinations: All incoming graduate music students must take the following three written Preliminary Examinations:

Musicology and Music Literature: A multiple-choice diagnostic examination covering five periods from Renaissance to the Twentieth Century and the topics of Opera, Symphony, Chamber Music, American Music, and World/Native American Music.

Suggested preparation: Study A History of Western Music by Donald Grout and Claude Palisca or Studying Music History by David Pountney.

Music Theory: This is a two-part written examination over topics commonly covered in undergraduate music theory.

Part One covers:

- Music fundamentals--write scales, intervals, triads, and key signatures.
- Harmony--write seventh chords, secondary dominant chords, pivot chords, augmented 6th chords and Neapolitan 6th chords. Part writing is not tested.

- Music Terminology--identify and describe music forms, fugal practice, non-harmonic tones, cadences and modulations.
- Analysis of a one-movement piece written during the common-practice period--diagram and describe the overall form, tonal plan, modulations, thematic content, reasons for accidentals, etc.

Part Two covers:

- Twentieth Century Music--define analytical concepts and identify compositional devices in score excerpts and procedures of impressionism and serialism.

Suggested preparation: Review music theory concepts in any undergraduate theory text such as *Tonal Harmony: With an Introduction to Twentieth-Century Music* by Stefan Kostka and Dorothy Payne.

Aural Perception: A multiple-choice test of pitch pattern recognition. For each question, four slightly different notated musical examples will be provided. The student will compare the choices and select the version that matches what is played (recording the answer as A, B, C, or D). The following topics will be included: short melodic fragments (tonal or atonal); intervals (both harmonic and melodic); isolated chords (triads, seventh chords, etc.) either arpeggiated or in block position and in both wide and closed spacing; scales (major, minor, modes, synthetic) both ascending and descending; and harmonic progressions (chord resolutions, cadence formulas, etc.) with both diatonic and chromatic content.

Suggested preparation: Although conventional dictation, recognition by symbol, and sight singing are not separately tested on this exam, they are the best way to practice for this test. Melodic dictation; harmonic dictation (outer voices, quality, etc.); identifying scaled types, intervals, etc. by name; and sight singing any of the above patterns will help to reinforce the connection between sound and notation. Any undergraduate ear training or sight-singing texts or any other music examples are sources for practice materials.

The Piano Proficiency Preliminary Examinations: Only the degree programs listed below require piano performance and/or sight-reading examinations in addition to the written exams. See below for details:

MM in Music Theory

- Present a piano audition of 10-15 minutes involving three prepared pieces of the standard repertoire, each piece representing a different style period. One of the three compositions must be written in a polyphonic style in at least three voices; another must be a first or last movement of a sonata on a level equal to that of Beethoven's Sonata in E, Op. 14/1. Pieces need not be memorized.
- Keyboard Sight-reading for Music Theory majors consists of Bach chorales, a slow movement of a classical sonata, and an easy contemporary work

MM in Voice

- Perform a piano audition totaling 5 minutes. The level of difficulty should be approximately that of the Clementi Sonatina in D, Op. 36/6 or J. S. Bach Two Part Inventions. Pieces need not be memorized.
- Keyboard Sight-reading for Voice majors involves reading song accompaniments of moderate difficulty

MM in Composition

- Keyboard sight-reading for Composition majors consists of simple four-part, open choral score reading and a demonstrated ability to sight-read one line at a time from a full orchestral or band score in common transpositions (F, E-flat, B-flat, A) and tenor or alto clefs. The selected excerpts, which require moderate piano technical skills, must be transposed to the proper key and sounding octave.

MM in Choral Conducting

- Keyboard sight-reading for Choral Conducting majors consists of simple four-part, open choral score reading

MM in Instrumental Conducting

- Keyboard sight-reading for Instrumental Conducting majors consists of a demonstrated ability to sight-read one line at a time from a full orchestral or band score in common transpositions (F, E-flat, B-flat, A) and tenor or alto clefs. The selected excerpts, which require moderate piano technical skills, must be transposed to the proper key and sounding octave.

After the Preliminary Exams: Results of the exams are reported directly to Program Advisors who will use this information to assist new graduate students in planning coursework.

- **Musicology and Literature:** Based on the results of the exam, students may be advised to take certain courses or complete a program of reading to eliminate deficiencies in this area.
- **Music Theory:** Students determined to have deficiencies (score of less than 70%) in one or both areas of the Music Theory exam may either re-take the exam one more time the next time it is offered in an attempt to achieve a satisfactory score or enroll in and pass with a grade of "B" or better the appropriate Music Theory Practicum course (MUTH 5812 for Part One of the exam or MUTH 5822 for Part Two).¹
- **Aural Skills:** If a student is determined to have a deficiency in this area, he/she will be instructed to contact a prescribed member of the Music Theory faculty for guidance and information.
- **Piano Proficiency:** For those who do not pass the exam, the examining committee may recommend the student enroll in PIAN 4000 (which does NOT

¹ In all graduate music degree programs except the MM Music Theory program, MUTH 5812 and MUTH 5822 can be used only as elective credit and do not fulfill graduate theory requirements. Neither MUTH 5812 nor MUTH 5822 can be used for credit in the MM Music Theory program. MUTH 5812 is prerequisite to MUTH 5822 and each are prerequisite to certain graduate level theory courses.

count toward the required hours for a graduate degree) and/or retake one or more specified portions of the Piano Proficiency Preliminary Exam. The committee's recommendation is sent to the student's advisor, and the advisor will devise a course of action that best suits the student. The student completing this course of action to the advisor's satisfaction fulfills the piano proficiency requirements for the degree.

The student must complete satisfactorily all parts of the Preliminary Exams required for his/her degree, either by attaining satisfactory scores on the exams themselves or by completing prescribed remedial work, BEFORE he/she will be permitted to file the Admission to Candidacy (master's) or take the General Exam (doctoral). For this reason, the student must complete these exams and any required remedial work during the first two semesters of enrollment. Students who do not do so may be prevented from enrolling for a third semester until appropriate arrangements have been made.

Program Advisor and Enrollment

Every graduate music student is assigned a member of the music faculty as Program Advisor. The Graduate Music Office provides each new graduate student with the name and contact information of his/her Program Advisor in the admission recommendation letter. It is the student's responsibility to contact his/her Program Advisor in a timely manner. The Program Advisor will advise the student on all matters pertaining to the program of study, including the selection of courses and development of a plan of enrollment. Ultimately, however, each student is responsible for his/her own enrollment.

Transfer Credit

A student may transfer up to eight (8) semester hours of credit toward a master's degree at the University of Oklahoma provided that the conditions established by the Graduate College are met. These conditions are detailed in the *Graduate College Bulletin* which can be found on the Graduate College website at <http://gradweb.ou.edu>.

The procedure for requesting Graduate College approval for transfer credit is as follows: After consulting the *Graduate College Bulletin* to determine the validity of the courses in question, the student and his/her major professor shall prepare and deliver to the School of Music's Coordinator of Graduate Studies a written request to accept the courses.² If the Coordinator of Graduate Studies approves the request, he/she will forward the request to the Dean of the Graduate College under cover of a formal petition. The Graduate College Dean makes the final decision on the matter.

² Before submitting a request for transfer credit, the student must have on file with the university's Office of Admissions an official transcript that shows the final grades for the courses in question.

Required Competency in Foreign Language for MM Musicology and MM Voice Majors

Musicology majors are expected to have reading competence in German (or another appropriate language approved by the Musicology faculty) equivalent to satisfactory completion of four semesters of college-level language study, e.g.: OU's courses GERM 1115 *Beginning German*, GERM 1225 *Beginning German – cont.*, GERM 2113 *Intermediate German*, and GERM 2223 *Intermediate German – cont.*

Musicology majors who previously completed similar coursework at other institutions may establish equivalency by providing the university's Office of Admissions with official transcripts showing the completed coursework.

For those **musicology majors** who have gained proficiency in German (or another language approved by the Musicology faculty) by other means, equivalency may be established by completing at a satisfactory level an appropriate placement examination administered by the university's Department of Modern Languages. It is the student's responsibility to contact that department and make arrangements for testing. Further, it is the student's responsibility to request that the appropriate party in the Department of Modern Languages provide the Graduate Music Office with a written report of the test results.

Musicology majors who enter the M.M. program without the required language proficiency in German (or another appropriate language as approved by the Musicology faculty) may remedy this deficiency by enrolling in and satisfactorily completing GERM 1115 *Beginning German*, GERM 1225 *Beginning German – cont.*, GERM 2113 *Intermediate German*, and GERM 2223 *Intermediate German – cont.*

Alternatively, **MM Musicology majors** may choose to complete some or all of the required language study at another institution during their program at OU. Once the coursework has been successfully completed, the student must provide the university's Office of Admissions with an official transcript showing the completed work.

Voice majors are expected to have facility in Italian (equivalent to satisfactory completion of OU's courses ITAL 1115, *Beginning Italian I* and ITAL 1225, *Beginning Italian II*), French (equivalent to satisfactory completion OU's course FR 1115, *Beginning French*), and German (equivalent to satisfactory completion of OU's course GERM 1115, *Beginning German*).

Voice majors who previously completed similar coursework at other institutions may establish equivalency by providing the university's Office of Admissions with official transcripts showing the completed coursework.

For those **voice majors** who have gained proficiency in one or more of these languages by other means, equivalency may be established by completing at a satisfactory level an appropriate placement examination administered by the university's Department of Modern Languages, Literature, and Linguistics. It is the student's responsibility to

contact that department and make arrangements for testing. Further, it is the student's responsibility to request that the appropriate party in the Department of Modern Languages provide the Graduate Music Office with a written report of the test results.

Voice majors who enter the M.M. program without the required language proficiency in Italian, French, and German may remedy this deficiency by satisfactorily completing language courses offered by the University of Oklahoma Department of Modern Languages (ITAL 1115, ITAL 1225, FR 1115, and GERM 1115) as needed. (NB: These four language courses are letter-graded. Graduate **voice majors** may, with permission of the course instructor and the Department of Modern Languages, opt to take them on a Pass/No Pass basis. This should be done at the time of enrollment. Completed coursework cannot be changed from letter-graded to Pass/No Pass.)

Alternatively, **MM Voice majors** may choose to complete some or all of the required language study at another institution during their program at OU. Once the coursework has been successfully completed, the student must provide the university's Office of Admissions with an official transcript showing the completed work.

Degree Recital

All students majoring in performance, composition, or conducting must present a public recital which should be approximately one hour in length (actual performing time). Recital repertoire must feature works from at least three style periods. Voice recitals must include songs in French, German, Italian, and English. Performers on piano, organ, strings, wind instruments, or percussion, must present at least one work (preferably two) in larger form.

Performers majoring in piano and voice must memorize the entire recital program. Voice majors may petition the Voice Faculty for permission to perform chamber works with the score. For organ, wind, string, and percussion majors, at least a portion of the recital repertoire must be memorized.

Normally, all master's degree recitals are given in Norman. However, with permission of the master's committee, program advisor, and Coordinator of Graduate Studies, a student may present the master's degree recital outside of Norman when three or more performers are involved and significant expense would be incurred by presenting it in Norman. When a recital is given outside of Norman, the major professor must be in attendance. All travel and lodging expenses must be borne by the student.

1. GENERAL INFORMATION

- All MM students majoring in performance, composition, or conducting must present a public recital of approximately one hour in length with 45-50 minutes of actual performance material.
- Performance and composition students must be enrolled in a minimum of 2 hours of applied music or composition (as appropriate) in any semester they perform a recital.

2. RECITAL DATES

- *Consult with your applied teacher regarding the time, date, and location.*
- Reserve recital dates with the Concert Hall Manager with the use of the *RECITAL DATE REQUEST FORM* signed by you and your major professor/ committee chair. (Reservations for Fall recitals can be made beginning the Monday of the third week of the Fall semester. Reservations for Spring recitals can be made during the last week of classes for the Fall semester.)
- PLEASE NOTE THAT YOU WILL NOT BE ABLE TO RESERVE REHEARSAL TIME AND SPACE FOR YOUR RECITAL UNTIL YOU ARE ABLE TO SHOW THE CONCERT HALL MANAGER YOUR SIGNED *RECITAL PREVIEW REQUEST FORM* INDICATING THAT YOU HAVE PASSED YOUR PREVIEW.
- If a master's committee has been set, it is wise to invite those members to the recital.

3. RECITAL PREVIEWS

- *A faculty committee must preview all master's performance and composition recitals. (See Item 7 below for special instructions for conducting majors.) The committee members are normally the members of the faculty in the particular area of the student.*
- *Arrange the date of your preview in consultation with your applied teacher at a mutually agreeable time with the other members of the committee.*
- *The student shall obtain a RECITAL PREVIEW REQUEST FORM from the School of Music Office and take it to the preview for appropriate signatures.*
- *The student shall also provide the preview committee with a complete recital program with the accurate timings of the compositions.*
- *Only those students whose recital previews are approved by the preview committee will be allowed to present their recitals publicly for purposes of fulfilling the requirements of enrollment in GRRE 5042 or GCRE 5051.*
- All participants in the recital must be present for the preview.
- It is best to consider the preview as a public performance for which one dresses appropriately.
- The recital preview will last approximately 20 minutes. Normally, the student will select the first composition to be performed and the committee then can select whatever it wishes to hear from the program provided by the student.
- *Once your preview is approved, **show** the signed original RECITAL PREVIEW REQUEST FORM to the Concert Hall Manager in order to reserve your rehearsal time and space. Then **give** the signed RECITAL PREVIEW REQUEST FORM to the Graduate Music office to be placed in your file. (You should keep of a copy of this form for your own records and your applied teacher may want a copy.)*

4. MEMORY REQUIREMENTS

- Piano and voice major must memorize the entire recital program.
- Organ, wind, string, and percussion majors must memorize at least a portion of the recital.
- Because the preview is where the recital is evaluated, the preview performance must conform to the memory requirements.

5. PROGRAM REPERTOIRE

- *M.M. recitals must be approximately one hour in length with 45-50 minutes of actual performance material and feature works from at least three style periods.*
- *Voice recitals must include songs in French, German, Italian, and English.*
- *Performers on piano, organ, strings, wind instruments, or percussion, must present at least one work (preferably two) in larger form.*

6. GRADING POLICIES AND PROCEDURES

- *The Coordinator of Graduate Studies for the School of Music is the instructor of record for all graduate recital courses.*
- *All graduate recital courses are S/U graded.*
- *The content and quality of the recital are evaluated by the preview committee on the basis of the preview performance, not on the basis of the final, public performance. (See Item 7 below for grading policy and procedures for Conducting majors.)*
- *Students who pass the preview and perform their recital within the semester of enrollment will receive a grade of "S" (Satisfactory) for their enrollment in the appropriate recital course.*
- ***In order for a mark of "S" (Satisfactory) to be recorded on the student's transcript for enrollment in the recital course, after the recital performance and before the last day of finals week in the semester of enrollment, the student must provide the Graduate Music Office with a copy of the performance program, signed by the student's major applied professor. NOTE: By signing the program, the professor is not making any statement regarding the quality of the public performance; instead, the professor is merely confirming that the recital took place as indicated by the information on the program.***
- *Students who do not pass the preview and perform their recital within the semester of enrollment will receive a mark of "I" (Incomplete) for their enrollment in the appropriate recital course and be subject to the university's regulations for making up Incompletes.*
- *Students who pass the preview but do not perform their recital within the semester of enrollment will receive a mark of "I" (Incomplete) for their enrollment in the appropriate recital course and be subject to the university's regulations for making up Incompletes. If the student presents the approved recital within one year of the semester of initial enrollment, the student will not be required to perform another preview.*

7. INFORMATION FOR CONDUCTING MAJORS: Choral and Instrumental Conducting Majors enroll in GRRE 5042 and present a recital but the procedures for previewing and evaluating conducting recitals differ slightly from those detailed above for performance and composition majors.

- *The major professor / committee chair must approve the recital content and description of the performing forces required prior to the first rehearsal.*
- *The three members of the student's graduate committee are expected to attend the recital performance and determine whether or not the performance was satisfactory. Each committee member who deems the performance satisfactory shall indicate this by signing a copy of the performance program. If one or more members of the student's graduate committee do not attend the performance, at*

the discretion of the major professor, an *ad hoc* committee consisting of the student's major professor and any two appropriate School of Music faculty members who attend the performance may evaluate the recital. If neither of these options is viable, the student must circulate the recording of the recital and a copy of the performance program to his/her committee members and the committee members will be expected to evaluate the recital on the basis of the recording.

- In order to receive a mark of "S" (Satisfactory), after the recital performance and before the last day of finals week in the semester of enrollment, the student must provide the Graduate Music Office with a copy of the performance program referred to above. The program must bear the signatures of the three members of the student's committee or the major professor and two other appropriate School of Music faculty members who evaluated the performance.

Recital Recording

If you perform your recital in a School of Music venue, the recital will be recorded by a recording technician authorized by the School of Music. You will receive one copy of the CD of your recital; additional copies may be purchased from Media Resource Center.

During Your First Year of Graduate School – It's Time to Prepare for Graduation!

It may seem premature to be thinking about graduation so far in advance but this is the point at which you must make several important decisions and take some very specific actions in order to insure timely completion of your degree.

All MM programs at OU culminate in either a Final Comprehensive Examination or a Thesis Defense. An advisory committee administers the exam or conducts the defense. Quoting from the *Graduate College Bulletin*, "A student can initiate the steps to schedule the comprehensive examination . . . [or] the thesis defense only after they have received candidacy status." We will discuss the matter of "candidacy status" later. First we must consider who will help you reach that point – your Advisory Committee.

The Advisory Committee: Faculty members, according to position, experience, and departmental policies are assigned a Graduate Faculty Ranking that determines the extent to which they are able to serve on graduate committees (see below):

- **M0: may teach graduate courses**
- **M1: all the privileges of M0 and may serve on and chair master's committees**
- **M2: all the privileges of M1 and may serve on doctoral committees**
- **M3: all the privileges of M2 and may chair doctoral committees**
- **SM: Special member of the Graduate Faculty, designation usually granted to Visiting Faculty. May serve on graduate committees with permission of the Graduate College Dean. (NOTE: Except under**

extraordinary circumstances, the Graduate College Dean will not approve more than one Special Member per graduate committee.)

Each master's committee must have a minimum of three members. The exact make-up of your committee will be determined by whether you will take the Final Comprehensive Exam or write and defend a thesis.

NOTE: Before you read any further, we strongly suggest that you locate the Graduate College website at <http://gradweb.ou.edu> and, under "Policies and Procedures", locate and click on "Master's Information". Then take the time to read carefully all the information provided there for "Thesis Option" or "Non-Thesis Option" as appropriate to your situation. The information we have provided in this brochure is not intended to substitute for a clear understanding of the Graduate College's policies and procedures. Instead, we provide this as an explanation of the manner in which the School of Music carries out those policies and procedures.

Non-Thesis Programs: All MM Performance and Conducting programs are non-thesis programs and require a Final Comprehensive Examination.

General Candidacy Form and Committee for Non-Thesis Option: The committee that will administer your exam will consist of your major professor, one person to test your music theory knowledge, and one person to test your musicology knowledge. You should begin thinking about who these people will be by the end of your first year of graduate study because you must list the names of your committee members on your *General Candidacy Form*.³ This form (available on-line at <http://gradweb.ou.edu>) must be filed in the office of the Dean of the Graduate College **no later than the first Monday in March (for summer graduation), first Monday in April (for fall graduation), and the first Monday in October (for spring graduation)**. Since this form must be approved and signed by the Graduate Liaison (Coordinator of Graduate Studies) prior to filing with the Graduate College, you must present the completed form to the Graduate Music Office at least one week prior to the Graduate College deadline.⁴ The Graduate Music Office will file your original form with the Graduate College and retain a copy for your file. You should retain a copy for your own files.

Ideally, your committee members should be faculty with whom you have studied. It's a good idea to discuss potential committee members with your major professor. Before you list anyone as a committee member on your *General Candidacy Form*, contact each prospective member and ask if he/she is willing to serve.

Final Comprehensive Examination: Early in the semester you intend to graduate, the Graduate Music Office will request from the Graduate College authority for your committee to administer your exam. The Graduate College will review your *General Candidacy Form* and compare it with your transcript to be sure that you are on track to complete all degree requirements. If no impediments are found, the Graduate College will issue the necessary authority, valid for that semester only. At this point, you are a candidate for the degree.

It is up to you to meet with all members of your committee to schedule a date and time for your exam. The exam must be completed on or before the last day of classes of the semester for which authority to administer the exam has been granted.⁸ The exam cannot be held when the university is not in session, during final exam period, or when a suitable committee cannot be convened. Remember that your committee members are probably serving on many other examination committees, as well. Be considerate of their time and plan ahead.

In most instances, Final Comprehensive Exams in the School of Music have both oral and written components. One or more members of your committee may require you to prepare certain written materials in advance of the oral examination. It is the student's

³ The *General Candidacy Form* consists of two separate forms: The *Admission to Candidacy* and the *Program of Graduate Work*. Both forms must be fully completed.

⁴ Specific deadlines for each semester are listed in the university's Academic Calendar which is available at http://www.ou.edu/admissions/home/academic_calendar.html.

responsibility to contact each member of the committee to determine whether or not written materials must be prepared in advance of the oral exam. The oral portion of the exam normally takes one-and-a-half to two hours and is usually held in your major professor's office. The School of Music Conference Room can be used but must be reserved in advance.

You must be enrolled in a minimum of two hours of graduate level coursework in the semester you take your Final Comprehensive Exam.

In the event that you do not pass the exam, you may, at the discretion of your committee, take the exam again in a subsequent semester. The exam may not be taken twice in one semester nor may it be taken a third time.

File the Application for Graduation in the Semester You Plan to Graduate: As of this writing, the *Application for Graduation* is one of very few forms used by the university that CANNOT be accessed or filed electronically. This small, blue card must be completed and filed with the Office of Academic Records in the semester you intend to graduate. Below are the specifics of this process:

- Pick up the *Application for Graduation* at the Graduate College, first floor of Robertson Hall.
- Take the completed form to the Office Academic Records, third floor of Buchanan Hall.
- Deadlines for filing this form are
 - For Fall graduation – November 1
 - For Spring graduation – March 1
 - For Summer graduation – July 1

Thesis Programs: The MM Composition, Musicology, and Music Theory programs require a thesis.

Approval for Thesis Option: You will need to form an advisory committee, with your major professor's assistance. Your committee may ask to see a written prospectus for your thesis at this point. If a prospectus is required, your committee will provide you with guidance as to form and content but a typical prospectus might contain a description of the scope of your topic, research methodology, review of related literature, and a bibliography.

AN IMPORTANT NOTE ON RESEARCH PROTOCOL: IF YOUR THESIS WILL REQUIRE ANY RESEARCH INVOLVING HUMAN SUBJECTS (INCLUDING BUT NOT LIMITED TO INTERVIEWS, SURVEYS, OR QUESTIONNAIRES), YOU MUST RECEIVE APPROVAL OF YOUR RESEARCH PROTOCOL FROM THE UNIVERSITY'S INSTITUTIONAL REVIEW BOARD (IRB) BEFORE YOU BEGIN YOUR RESEARCH. IF APPROVAL IS NOT RECEIVED IN ADVANCE, YOU COULD BE RESTRICTED FROM USING IN THE THESIS ANY INFORMATION GATHERED PRIOR TO APPROVAL OF THE PROTOCOL. FOR FURTHER INFORMATION ABOUT THE APPROVAL PROCESS, OR TO OBTAIN APPLICATION FORMS, CONTACT THE OFFICE OF HUMAN PARTICIPANT PROTECTION AT (405) 325-8110 OR VISIT THEIR WEB PAGE AT WWW.OUHSC.EDU/IRB-NORMAN/.

IF YOUR RESEARCH PROTOCOL IS APPROVED, THE INSTITUTIONAL REVIEW BOARD WILL MAIL A LETTER OF APPROVAL TO YOU. KEEP THIS LETTER IN YOUR FILES. YOU WILL NEED TO SUPPLY A COPY OF THIS LETTER TO THE GRADUATE COLLEGE AS PART OF YOUR APPLICATION FOR APPROVAL OF MASTER'S THESIS TOPIC AND COMMITTEE MEMBERSHIP (SEE BELOW).

APPROVAL OF RESEARCH PROTOCOL IS GRANTED BY THE IRB IN ONE-YEAR INCREMENTS. IT WILL BE YOUR RESPONSIBILITY TO KEEP YOUR RESEARCH TRAINING CERTIFICATION AND YOUR PROTOCOL APPROVAL CURRENT. FURTHER, WHEN YOUR RESEARCH IS COMPLETE, IT WILL BE YOUR RESPONSIBILITY TO CLOSE YOUR STUDY FORMALLY WITH THE IRB BY FILING WITH THE IRB THE APPROPRIATE PAPERWORK. PLEASE REFER TO THE IRB WEBSITE (REFERENCED ABOVE) OR CALL THAT OFFICE AT (405) 325-8110 FOR THE MOST CURRENT INFORMATION ON HOW TO ACCOMPLISH THESE TASKS.

General Candidacy Form and Application for Approval of the Master's Thesis Topic and Committee Membership: No later than the first Monday in March (for summer graduation), the first Monday in April (for fall graduation), and the first Monday in October (for spring graduation), you must file with the Graduate College your *General Candidacy Form*⁷ and your *Application for Approval of the Master's Thesis Topic and Committee Membership*.⁸ (Both of these forms are available on the Graduate College website at <http://gradweb.ou.edu>.) All members of your committee must sign the *Application for Approval of the Master's Thesis Topic and Committee Membership*.

Since both of these forms must be approved and signed by the Graduate Liaison (Coordinator of Graduate Studies) prior to filing with the Graduate College, you must present the completed forms to the Graduate Music Office at least one week prior to the Graduate College deadline.⁸ The Graduate Music Office will file your original forms with the Graduate College and retain copies for your file. You should retain your own copies for your own files.

Enrolling in thesis research hours: Once you are ready to begin work on your thesis, you should begin enrolling in MUTH 5980 (for MM Composition and MM Music Theory students) or MUSC 5980 (for MM Musicology students), Research for Master's Thesis, popularly called "thesis hours". Once you enroll in 5980, you must maintain continuous enrollment during each regular semester in at least two hours of 5980 until the requirements for the degree have been completed or degree study has been discontinued. You must be enrolled in at least two hours of 5980 during the semester you defend your thesis. (See the *Graduate College Bulletin* at <http://gradweb.ou.edu> for further information about the continuous enrollment requirement.)

Writing the Thesis: The thesis must be formatted to meet Graduate College requirements as to margins, title page, copyright page, pagination, etc. For this reason, it is a good idea to become familiar with these requirements before you begin writing. Information on these requirements can be found on the Graduate College website at <http://gradweb.ou.edu>.

As you plan and write your thesis, you will be working closely with your major professor, if not your entire committee, over the course of one or more semesters. Be prepared to do a substantial amount of rewriting before you and your major professor decide you are ready to produce a final draft (i.e.: the "reading copy") for each member of your committee.

The Reading Copy and the Thesis Defense: The "reading copy" is a completed copy of the final draft of your thesis, formatted to meet the Graduate College requirements as to margins, title page, copyright page, pagination, etc. (It does NOT have to be on the 100% cotton bond paper required for the final version.) All members of your committee need to have this final draft far enough in advance of your intended defense date to allow them time to review it carefully.

Two days before your intended defense date, you must take an **unbound** reading copy of your thesis to the Graduate College for review. The reading copy will be reviewed while you wait and will be returned to you immediately. At this point, you will also be given the *Authority Report Form of the Thesis Defense from the Graduate College*. (At this point, you have become a candidate for the degree.) You may not defend until this authority form has been issued. Take this form into your defense with you. After the defense, the committee will sign the form, indicating whether or not you passed the defense. You will then make a copy of the signed form for the Graduate Music Office and then you will take the signed original form to the Graduate College.

It is up to you to meet with all members of your committee to schedule a date and time for your defense. The defense must be completed on or before the last day of classes of the semester for which authority to defend has been granted.⁸ The defense cannot be held when the university is not in session, during final exam period, or when a suitable committee cannot be convened. Remember that your committee members are probably serving on many other examination committees, as well. Be considerate of their time and plan ahead.

The defense normally takes one-and-a-half to two hours and is usually held in your major professor's office. The School of Music Conference Room can be used but must be reserved in advance.

You must be enrolled in a minimum of two hours of 5980 in the semester you defend.

You are permitted only one defense.

Depositing Your Thesis in the Library: The Graduate College will not clear you for graduation if you have not deposited three copies of your thesis in Bizzell Library. You must do this within 60 days of your defense or by the semester's deadline as stated in the academic calendar, whichever comes first.⁸ Again, it is important that you be very familiar with all Graduate College policies and procedures in this regard.

File the Application for Graduation in the Semester You Plan to Graduate: As of this writing, the *Application for Graduation* is one of very few forms used by the university that CANNOT be accessed or filed electronically. This small, blue card must be

completed and filed with the Office of Academic Records in the semester you intend to graduate. Below are the specifics of this process:

- Pick up the *Application for Graduation* at the Graduate College, first floor of Robertson Hall.
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- Deadlines for filing this form are
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 - For Spring graduation – March 1
 - For Summer graduation – July 1

Time Limit and Campus Venue for Degree Completion

Students admitted to programs at the master's level must complete all degree requirements within five (5) years from the semester of first enrollment for any coursework that will be applied to the degree. The Master of Music at OU is designed to be completed in approximately 4 semesters.

Further, all students should be aware that if their enrollment lapses for one calendar year (any combination of three consecutive semesters), they must apply for readmission before they will be allowed to enroll again. (See the *Graduate College Bulletin* at <http://gradweb.ou.edu> for policy on readmission.)

Ensemble Participation

Full-time students in the M.M. majoring in Winds, Percussion, Strings (excluding Violin, Viola, Cello, and Bass majors), Voice, Composition, Choral Conducting, or Instrumental Conducting are required to enroll for credit, participate on their principal instrument, and make a passing grade in two semesters of an appropriate MUTE 51x0 ensemble.

M.M. Violin, Viola, Cello, and Bass majors must enroll for credit, participate on their principal instrument, and make a passing grade in four semesters of MUTE 5140 (Orchestra).

For M.M. Composition majors, participation in the New Century Ensemble (appropriate section of MUTE 5271) throughout a semester satisfies this requirement.

Participation for additional semesters is recommended. Participation in ensembles should be discussed with the advisor since students' needs and interests may vary. Credit for these additional semesters is optional.

See *Course Requirements* below for degree program specifics.

Course Requirements

For Composition (M705):

Coursework	Credit (Semester) Hours
Applied Study in Composition: COMP 5020 (<i>NB: No less than 8 hours are required and no more than 9 hours may be applied to the degree. Composition majors must enroll in COMP 5020 for at least two consecutive 16-week semesters.</i>).....	8-9
MUS 5112, <i>Bibliography and Research in Music</i>	2
Musicology/Music Literature	6
Music Theory (<i>excluding MUTH 5812, MUTH 5822, and Music Technology courses</i>)	6
Ensembles: <i>2 semesters of participation on principal instrument or voice in appropriate section of MUTE 51x0 ensemble and/or New Century Ensemble (appropriate section of MUTE 5271) as advised</i>	2
Recital: GCRE 5051	1
Electives: <i>as advised</i>	2-3
Thesis: MUTH 5980 (<i>NB: No more than the 4 required hours may be applied to the degree.</i>)... <u>4</u>	
Total Credit Hours Required for Degree.....	<u>32</u>

For Musicology (M720)

Coursework	Credit (Semester) Hours
<ul style="list-style-type: none">Required foreign language competence: <i>Courses taken to fulfill this requirement are not included in the 32 hour total (see Section 2).</i>	
MUS 5112, <i>Bibliography and Research in Music</i>	2
Musicology	12
Music Theory (<i>excluding MUTH 5812, MUTH 5822, and Music Technology courses</i>)	6
Electives: <i>as advised (NB: Electives may be chosen, in consultation with advisor, from any field as long as the course is at the 5000 level or higher)</i>	8
Thesis: MUHI 5980 (<i>NB: No more than the 4 required hours may be applied to the degree.</i>).... <u>4</u>	
Total Credit Hours Required for Degree.....	<u>32</u>

For Organ (M724)

Coursework	Credit (Semester) Hours
Applied Study in Organ: ORGN 5020 (<i>NB: No less than 8 hours are required and no more than 12 hours may be applied to the degree. Organ majors must enroll in ORGN 5020 for at least two consecutive 16-week semesters</i>).....	8-12
Musicology/Music Literature	6
Music Theory (<i>excluding MUTH 5812, MUTH 5822, and Music Technology courses</i>).....	6
Recital: GRRE 5042	2
Electives: <i>as advised</i>	<u>6-10</u>
Total Credit Hours Required for Degree	<u>32</u>

For Wind, Percussion, Strings (M735)

For Wind, Percussion, String Major excluding Violin, Viola, Cello, and Bass (M735)

Coursework	Credit (Semester) Hours
Applied Study in Major Instrument at the 5020 level: (<i>NB: No less than 8 hours are required and no more than 12 hours may be applied to the degree.</i>).....	8-12
Musicology/Music Literature	6
Music Theory (<i>excluding MUTH 5812, MUTH 5822, and Music Technology courses</i>).....	6
Music Ensembles: <i>Must enroll for credit, participate on principal instrument, and pass at least 2 semesters of an appropriate large ensemble. Large ensembles are designated MUTE 51x0. Participation in large ensembles for additional semesters is recommended, although no more than 4 hours may be counted toward degree requirements.</i>	2
Recital: GRRE 5042	2
Music Electives: <i>as advised (NB: No more than 2 hours of chamber ensembles may count toward degree requirements)</i>	<u>4-8</u>
Total Credit Hours Required for Degree	<u>32</u>

For String Major with emphasis in Violin, Viola, Cello, or Bass (M735)

Coursework	Credit (Semester) Hours
Applied Study in Major Instrument at the 5020 level: <i>(NB: No less than 8 hours are required and no more than 10 hours may be applied to the degree.)</i>	8-10
Musicology/Music Literature	6
Music Theory <i>(excluding MUTH 5812, MUTH 5822, and Music Technology courses)</i>	6
Music Ensembles: <i>Must enroll for credit, participate on principal instrument, and pass 4 semesters of MUTE 5140, University Orchestra. No more than the 4 required hours may count toward degree requirements.</i>	4
Recital: GRRE 5042	2
Music Electives: <i>as advised (NB: No more than 2 hours of chamber ensembles may count toward degree requirements)</i>	<u>4-6</u>
Total Credit Hours Required for Degree	<u>32</u>

For Piano

For Piano Performance (M725 Q506)

Coursework	Credit (Semester) Hours
Applied Study in Piano: PIAN 5020 <i>(NB: No less than 8 hours are required and no more than 12 hours may be applied to the degree. Piano majors must enroll in PIAN 5020 for at least two consecutive 16-week semesters)</i>	8-12
Musicology/Music Literature	6
Music Theory <i>(excluding MUTH 5812, MUTH 5822, and Music Technology courses)</i>	6
Recital: GRRE 5042	2
Music Electives: <i>as advised</i>	<u>6-10</u>
Total Credit Hours Required for Degree	<u>32</u>

For Piano Performance and Pedagogy (M725 Q511)

Coursework	Credit (Semester) Hours
Applied Study in Piano: PIAN 5020 <i>(NB: No less than 8 hours are required and no more than 12 hours may be applied to the degree. Piano majors must enroll in PIAN 5020 for at least two consecutive 16-week semesters)</i>	8-12
Musicology/Music Literature	6
Music Theory <i>(excluding MUTH 5812, MUTH 5822, and Music Technology courses)</i>	6
Recital or Workshop: GRRE 5042 or MUED 5652	2
Music Electives in Music, Music Education and Piano Pedagogy: <i>as advised</i>	<u>6-10</u>
Total Credit Hours Required for Degree	<u>32</u>

For Voice (M730 Q506)

CourseworkCredit (Semester) Hours

- **Required foreign language competence:** *Courses taken to fulfill this requirement are not included in the 32 hour total.*

Applied Study in Voice: VOIC 5020 (*NB: No less than 8 hours are required and no more than 12 hours may be applied to the degree. Voice Majors must enroll in VOIC 5020 for at least two consecutive 16-week semesters.*)8-12

Musicology/Music Literature 6

Music Theory (*excluding MUTH 5812, MUTH 5822, and Music Technology courses*) 3

Music Ensembles: *Must enroll for credit, participate, and pass at least 2 semesters of an appropriate large ensemble. Large ensembles are designated MUTE 51x0. No more than 4 hours may be counted toward degree requirements.*2

Recital: GRRE 5042 2

Music Electives: *as advised (NB: To be selected from graduate offerings in Musicology, Music Literature, Theory, Music Technique, Music Education, or a second applied area in which the student may qualify for graduate standing. With the approval of the program advisor, study of languages or courses in drama may be included, provided the student is qualified for enrollment in courses numbered 3000 or higher which carry graduate credit)*7-11

Total Credit Hours Required for Degree.....32

For Music Theory (M710)

CourseworkCredit (Semester) Hours

MUS 5112, *Bibliography and Research in Music* 2

Music Theory

- MUTH 5823 *Music Theory Pedagogy*3
- MUTH 5813 *Intro to Schenkerian Analysis*3
- MUTH XXXX, one approved grad level course in common practice analysis3
- MUTH XXXX, one approved grad level course in 20th Century analysis3

Musicology (2 grad level courses from the MUSC area) 6

Applied study in Composition: COMP 5000 (*1 semester*)..... 2

Advised Elective: one approved grad level elective to be chosen from the following areas:

- Music Theory (MUTH) (*excluding Music Technology courses*)
- Musicology (MUSC)
- Composition (COMP)2-3

Music Electives: to be chosen from any area of the Music course inventory3-4

Thesis: MUTH 5980 (*NB: No more than the 4 required hours may be applied to the degree.*)... 4

Total Credit Hours Required for Degree.....32

NB: Neither MUTH 5812 nor MUTH 5822 can be used for credit in the MM Music Theory degree program.

For Choral Conducting (M717)

Coursework	Credit (Semester) Hours
MUTE 5512, Choral Conducting (NB: No more than the required 4 hours may be applied to the degree.).....	4
MUTE 6152, Choral Score Studies (NB: No more than the required 4 hours may be applied to the degree.).....	4
Choral Ensemble: MUTE 51x0 as advised (2 semesters).....	2
Musicology/Music Literature	6
Music Theory (excluding MUTH 5812, MUTH 5822, and Music Technology courses).....	6
Recital: GRRE 5042	2
Electives: as advised (May be chosen from any area in music or, with the program advisor's approval, from related non-music fields).....	8
Total Credit Hours Required for Degree.....	<u>32</u>

For Instrumental Conducting (M718)

Coursework	Credit (Semester) Hours
MUTE 5522, Instrumental Conducting (NB: No more than the required 4 hours may be applied to the degree.).....	4
MUTE 5532, Instrumental Score Studies (NB: No more than the required 4 hours may be applied to the degree.).....	4
Ensembles: MUTE 5130 University Band or MUTE 5140 University Orchestra (2 semesters)	2
Applied Music: Study on primary instrument at 5010 level or study in secondary instruments at 5000 level if the student demonstrates satisfactory competency in primary instrument.....	4
Musicology/Music Literature	6
Music Theory (excluding MUTH 5812, MUTH 5822, and Music Technology courses).....	6
Recital: GRRE 5042	2
Electives: as advised (May be chosen from any area in music or, with the program advisor's approval, from related non-music fields).....	4
Total Credit Hours Required for Degree.....	<u>32</u>

APPENDIX

Courses at the University of Oklahoma are identified by a 3 or 4 letter *designator* and a 4 digit number. The designator is usually an abbreviation of the department or area. The first digit of the course number identifies the level of the course: i.e. “1” indicates a freshman level, “3” a sophomore level, etc. The last digit usually indicates the number of credit hours for the course. (Some course numbers end in a “0”. This usually indicates that the credit for which the course can be taken is variable or that the course is a seminar or special topic and the credit will vary from one semester to another based on the subject matter.) The two middle digits identify the specific course.

In the School of Music, most masters level courses will begin with a “5” and most doctoral level courses will begin with a “6”. There are exceptions to this and any questions should be directed to your Program Advisor or the Graduate Music Office.

Designators:

MUS: a “general” designator, will usually appear on graduate programs only as MUS 5112, Bibliography and Research in Music, or MUS 6880, DMA Project (popularly called “document hours”, the DMA equivalent of MUED 6980, PhD Dissertation Research, popularly called “dissertation hours”)

MUED: Music Education

MUHI and **MUSC:** These designate Music History, Musicology, and Ethnomusicology courses. (Note: Plans are underway to replace MUHI with MUSC probably sometime in 2004 or 2005.)

MULI: Music Literature

MUNM: Music for Non-Majors Any course taken under this designator would not be acceptable as part of any graduate music or music education degree program.

MUTE: Music Technique Used to designate ensemble courses (orchestra, band, chorus, opera chorus, etc.) and courses that involve practical applications and/or study of music other than applied lessons.

MUTH: Music Theory

MUTK: Music Technology

Recitals:

The designators for recitals vary with the level and degree program.

GRRE 5042: Graduate Recital for Master of Music (used by Performance and Conducting majors)

GMER 5052: Graduate Music Education Recital for MME majors (used primarily by MME Piano Pedagogy majors and sometimes by MME Conducting majors)

GCRE 5051: Graduate Composition Recital (used by MM Composition majors)

GDMA 6042: Graduate Recital DMA (used by Performance, Conducting, and Composition majors)

LDMA 6052: DMA Lecture/Recital (used by Performance, Conducting, and Composition majors)

RPHD 6022: Graduate Recital for PhD students

Note: The Coordinator of Graduate Studies is the instructor of record for all graduate recital courses.

Applied Music Course Numbers:

5020: Fulfills masters level applied music requirements in primary instrument/area for performance and composition majors

5010: Fulfills masters level applied music requirements in the primary instrument/area for music education and instrumental conducting majors

5000: Fulfills masters level applied music requirements in secondary instruments for MME Instrumental (Secondary) majors.

--Fulfills masters level applied music requirements in secondary instruments as a substitute for 5010 primary instrument study for MM Instrumental Conducting majors who have demonstrated satisfactory competency in primary instrument.

--Used for masters level elective credit in a secondary instrument/area for performance, instrumental conducting, or music education (when the major requires primary instrument/area study) majors.

--Used for masters level elective credit in a primary or secondary instrument/area for choral conducting, composition (except for COMP 5000), music theory, musicology, or music education (when the major does not require primary instrument/area study) majors

6020: Fulfills doctoral level applied music requirements in the primary instrument/area for performance and composition majors

6010: Fulfills doctoral level applied music requirements in the primary instrument/area for music education majors

6000: Used for doctoral level elective credit in secondary instrument/area for performance or music education (when the major requires primary instrument/area study) majors

--Used for doctoral level elective credit in primary or secondary instrument/area for composition (except for COMP 6000), conducting, or music education (when the major does not require primary instrument/area study) majors.

Applied Music Designators:

BASS: Bass

BASN: Bassoon

CELO: Cello

CLAR: Clarinet

COMP: Composition

EUPH: Euphonium

FLUT: Flute

FR H: French Horn

GTAR: Guitar

HARP: Harp

HPCD: Harpsichord

OBOE: Oboe

ORGN: Organ

PCUS: Percussion

PIAN: Piano

SAX: Saxophone

TROM: Trombone

TRMP: Trumpet

TUBA: Tuba

VIOA: Viola

VIOL: Violin

VOIC: Voice

The University of Oklahoma is an Equal Opportunity Institution. With respect to the admission and education of students, with respect to the availability of student loans, grants, scholarships, and job opportunities, with respect to the employment and promotion of academic and non-academic personnel, with respect to the student and faculty activities conducted on premises owned or occupied by the University, and with respect to student and faculty housing situated on premises owned or occupied by the University, the University of Oklahoma shall not discriminate either in favor of or against any person on account of his or her race, creed, color, national origin, sex, age or political beliefs; however, restrictions on age and sex based on bona fide employee retirement policies and job requirements or generally accepted and socially approved distinctions in housing, sanitary facilities, athletics, and similar facilities or activities are accepted.